

BNCHMRK PRIVACY POLICY

Last updated: August 1, 2016

Bnchmrk operates a private employee benefits analytics and survey company. This document informs you of our policies regarding the collection, use and disclosure of the benefits information we receive from employers. We do not collect Private Health Information or any other Personal Information as part of our survey.

Information Collection and Use

In order to participate in our survey, we ask you to provide us with certain documents that we use as input for our survey. These documents may include:

1. Open Enrollment Guides
2. Benefit Summaries/Benefits-at-a-Glance
3. Rate Sheets
4. Enrollment Forms
5. Summary of Benefits and Coverage (SBC)
6. Summary Plan Description (SPD)

These documents are run through our data-entry platform and the necessary data-points are saved in our warehouse. All raw documents are permanently deleted from the system once entered into our platform.

The data warehouse helps us produce benchmarking reports using figures generated by aggregate calculations across comparison sets (i.e. Non-Profit Industry, Mid-Atlantic Region). Our reports do not isolate employers or reveal benefits specific to any one employer, all reporting is done in aggregate.

We do attach the list of survey employers to all of our reports in order to show which companies make up the comparison set.

We do not use your data for joint marketing purposes or to help sell you other benefit products.

Security

To protect your benefits information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files within our building.

The security of your benefits data is important to us, but remember that no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your benefits information, we cannot guarantee its absolute security.

Changes to This Privacy Policy

This Privacy Policy is effective as of August 1, 2016 and will remain in effect except with respect to any changes in its provisions in the future, which will be in effect immediately after being posted on this page.

We reserve the right to update or change our Privacy Policy at any time and you should check this Privacy Policy periodically. Your continued use of the Service after we post any modifications to the Privacy Policy on this page will constitute your acknowledgment of the modifications and your consent to abide and be bound by the modified Privacy Policy.

If we make any material changes to this Privacy Policy, we will notify you either through the email address you have provided us, or by placing a prominent notice on our website.

Contact Us

If you have any questions about this Privacy Policy, please contact us at 1-800-215-2916.